



KSIS & More



Happy Holidays from the KIDS Data Elves!

Front row: Candy Johnson, DeDe Conner, Maritta Horne, David Couch, Linda Burton

Back row: Nick Gustin, Richard Welbon, Raymond Carter, Lyndsey Robinson, Lisa Keeter, Ryan Adcock, Becky Jenkins, Jessi Carlton

Reminder - Upcoming Trainings

The following trainings are coming soon. KDE encourages districts to consider the benefits of participation and send one or more people to participate and share information with school and district staff.

Please remember to register in advance. Visit the [KSIS Training](#) Web page for more information and links to registration links.

Dec. 8-9 – \$229.00 - Infinite Campus Interchange_ – Don't miss an opportunity to gain firsthand knowledge of Infinite Campus best practices from Infinite Campus trainers as well as your Kentucky peers. See what is new and how other districts are utilizing Infinite Campus to gain efficiencies and ensure quality of data collected.

Dec. 9 – 1:00 – 3:30 (EST)–FREE – Data Sharing within FERPA Boundaries presented by United States Department of Education Privacy and Technical Assistance Center (PTAC) training. This is an important topic and relevant for district leaders as well as district

and school data users. KDE scheduled this training to be in conjunction with Infinite Campus Interchange at the Marriott Louisville Downtown, 280 West Jefferson Street. As of Nov. 25, 178 participants have registered from 90 districts. For the registration summary, click [here](#).

Dec. 16-18 - \$900.00 – Fundamentals of Campus Database Do you want to get more out of Infinite Campus and expand on reporting available in your district? – This may be the course for you. This course will cover the Campus database schema. This class will explore the core tables and views using the SQL SELECT statement. Course also covers Microsoft SQL Reporting Services (SRS) as used with Infinite Campus. Learn how to create simple and complex reports and link these into Campus. This class is full and registration is closed.

The Mid-Year Special Topics training sessions were recorded and will soon be available [here](#).

Student Voice survey update

Districts can expect Student Voice Survey results from the fall window to be available in CIITS/EDS by Dec. 16. Infinite Campus will adjust teachers' survey type for the spring survey window on Jan. 30 based on the preferences that districts provided in Sept. to KDE. District staff may begin verification and adjustments on Feb. 2. The spring window is scheduled for March 4-25. Resources are available in the online [Student Voice Survey Toolkit](#).

Civil Rights Data Collection (CRDC) update and ad hoc filters

The United States Office of Civil Rights has advised districts that the start of CRDC data collection will be delayed until January. The official due date will be set no earlier than 75 days after the official launch.

Please remember that KDE will pre-populate data for districts unless they choose to opt-out of this service through OCR's online CRDC Web tool. Each district and school that chooses to have KDE pre-populate data must verify, edit and add additional data needed. KDE has created ad hoc filters to help with district verification.

Helpful filters for Civil Rights Data Collection

KDE has created ad hoc filters to help districts and schools with verifying their data for the Civil Rights Data Collection (CRDC). The reports are located under the State Published ad hoc filters. The 2013-14 Civil Rights Data Collection Table of Contents is broken down by Parts, Questions and Tables so naming conventions of these filters follow the same pattern.

Example: For the Table of Contents Question Number 21 (Q21), Student Enrollment in Science Courses, there are three tables (T): T1-Biology, T2-Chemistry and T3-Physics. Each of these science courses falls under Part 1, Question 21 (P1Q21).

The ad hoc filters are for Part 1 (P1) Question (Q) and Table (T)

P1Q07T1.17, P1Q07T1.18 and P1Q10 Students Served under Section 504

P1Q14T1- Alg I Grades 7 and 8

P1Q16T1- Geometry Grade 7-12

P1Q17T1- Alg I Grades 9 and 10

P1Q17T2- Alg I Grades 11 and 12

P1Q19T1- Algebra II

P1Q19T2- Advanced Mathematics

P1Q19T3- Calculus

P1Q21T1- Biology

P1Q21T2- Chemistry

P1Q21T3- Physics

P1Q23T1- International Baccalaureate

P1Q24T1 and P1Q27T1- AP courses

P1Q25T1 AP Courses Provided

P1Q29T1 AP Mathematics

P1Q31T1 AP science

P1Q33T1- Other AP subjects

For more information, please see the [Nov. KSIS & More](#) and the [KDE Civil Rights Data Collection Web pages](#).

Exclude other participants when printing behavior reports

The Behavior Response Detail report collects data on all participants involved in an event's behavior response. This can include other students involved in the behavior response; the

data on these students should remain confidential.

Infinite Campus prompts the user to exclude (which is the default) other participants on the print detail. This is

a best practice to protect the confidentiality of other students involved in the response. Please refer to the Infinite [E.1442 Release Notes](#) for additional information.

School Calendars

KDE encourages each school to conduct a review of its school calendar to ensure continued compliance with the state requirements for instructional time and to ensure school schedules match master bell schedules.

Follow the steps below to determine if your school is on track to meet the minimum requirement for at least 1,062 instructional hours.

First, generate a copy of the bell schedule delineating instructional and non-instructional time.

Then, for each school:

- Identify all non-instructional time, i.e. lunch, passing time exceeding allowable 5 minutes and any other.
- Determine the amount of instructional minutes in a day.
- Calculate the total scheduled instructional hours.

Path: KY State Reporting> KDE Reports>Calendar Summary

Refer to the [School Calendar Web page](#) for more information. If you have questions, contact Cheri Meadows by [email](#).

Office of Knowledge, Information and Data Services (KIDS) - Division of Enterprise Data

David Couch, Associate Commissioner; DeDe Conner, Director; Linda Burton, Assistant Director

Ryan Adcock

Jessica Carlton

Raymond Carter

Nick Gustin

Maritta Horne

Becky Jenkins

Candy Johnson

Lisa Keeter

Lyndsey Robinson

Richard Welbon



CIITS News You Can Use

CIITS News, a supplement to the KSIS & More newsletter, is focused on CIITS data quality. CIITS data comes from Infinite Campus, Kentucky's Student Information System (KSIS); therefore, it is important to know how KSIS data is used and the critical need for accuracy.

CIITS assessment status update

The following 2013-2014 assessment data are now available in CIITS:

- ACT Junior
- ACT National
- Advanced Placement Exam
- College/Career Readiness
- COMPASS
- EXPLORE
- K-PREP / Alternate K-PREP
- K-PREP End-of-Course
- KYOTE
- PLAN
- Stanford 10 (NRT)
- Student Growth

Teacher Student Growth Median

Teacher Student Growth Median data will be loaded soon to CIITS. Two new custom reports were released with the Nov. 12 Infinite Campus E.1442.6 release to allow districts to see how a teacher's median score was calculated.

1. Teacher Student Growth Median – Detail
2. Teacher Student Growth Median – Summary

Districts must assign tool rights to individuals in their

districts who they wish to be able to run the reports. Provision tool rights to these reports conservatively, on a “need to know” basis. For more information about the Teacher Student Growth Median data, see the [Nov. KSIS & More](#) newsletter.

A training document containing more information about the reports and FAQs is available [here](#).